

GOVERNMENT COLLEGE KOTTAYAM

BEST PRACTICES OF THE INSTITUTION

Every year the college initiates and implements two best practices that may positively contribute to its overall academic excellence and value addition. First, the IQAC of the college, in line with the guidelines of NAAC, identifies and proposes two practices for the respective academic year. Once the college council approves the practices, the IQAC with the leadership of the principal and support of all teachers make earnest efforts to effectively implement these activities as sustainable practices that become an integral part of the institutional work culture. The best practices of the college for the last five years are summarized in the following Table.

| Name of the practice | Brief description |
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| 2016-2017 | |
| Mentoring system for students | In the beginning of an academic year, each department divides the newly admitted students (mentees) equally among the teachers (mentors). The mentors conduct periodic meetings of the mentees and monitor their activities, address their concerns, provide proper guidance, assess their progress and record them in the register. On the basis of these feedbacks, the mentor prepares the mentor's register. |
| 'ENRICH' – two-day orientation programme for freshers | When admission of students completes, every year college conducts a two-day orientation programme for all first year UG and PG students. The programme intends to familiarize new students with the campus environment and physical facilities and to introduce the infrastructure and academic facilities of the college, and thereby enhance the confidence level of students to pursue their higher education journey. Last year's programme was inaugurated by Smt. V. Vigneshwari IAS, the Director of Collegiate Education. |

| 2017-2018 | |
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| Green-campus Clean-campus programme | To promote sustainable environment-friendly practices in campus, the college initiates a 'green-campus, clean-campus programme'. As part of this, the total area of the campus is divided among different departments for cleaning and protecting the land and planting and nurturing trees. In addition, college maintains organic farming, botanical garden, herbal garden and butterfly garden. |
| Remedial programme for slow learners | Through tutorial programme, mentoring and evaluation of class tests and internal examinations, each department systematically identifies weak learners in each subject. Teachers will provide additional teaching and learning supports to these students as per the time-table prepared by the department. |
| 2018-2019 | |
| Peer-learning programme | To foster collaborative and student-centric learning processes, and to enhance student confidence level, the college starts a peer-learning programme. In this this programme, each batch of students is divided into small groups. All groups are provided with learning materials, activities and assignments. Teachers act as group-facilitators. |
| GCK Seminar series | In every academic year, in one-to-two-month period, the college conducts 10-15 seminars that include a total of 30-50 talks of eminent resource persons in various subjects. There will be a common inauguration for the seminar series. For the last two years. |
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| 2019-20 | |
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| Disability-friendly campus programme | To develop barrier free environment in the campus, and impart awareness about equal access and opportunities that may bridge gaps among students with and without disability, the college constructs ramps, barrier-free pathways, disability-friendly room and toilets and purchased wheel chairs. |
| Weekly Academic Talks | The programme intends to bring together faculty members and former faculty members of the college on a common platform to share their expertise and knowledge through a peer-sharing process. The programme includes a talk by a faculty member on his area of expertise followed by discussion and interaction. |
| 2020-2021 | |
| Institutional-level learning management system (LMS) | The college installed an institutional level LMS to complement the existing teaching-learning and evaluation process. It organized a workshop for all teachers of the college to provide an exposure and training in this regard. In the present LMS there are three domains: first - for teaching learning process where each teacher can offer his/her course, assignments and conduct test in independent classroom, second - for institutional level evaluation process and third - for conducting academic audit at institutional level by monitoring mentoring register, tutorial register, teacher's diary, etc. |
| Inter-Disciplinary Research Centre | To impart an academic culture that encourages interdisciplinary and collaborate research culture among faculty members and students, the college, under the Lead College Scheme, started an inter-disciplinary research centre in nano science and geology. When the project is completely implemented, the centre may eventually be evolved as a research hub with numerous research guides and hundreds of doctoral students. |

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| 2021-2022 (proposed practices) | |
| GCK Community Extension Programme | To train students of the college in the duties, responsibilities and rights of citizenship and enrich their social responsibility, the college initiates a programme where all students and faculty members of all departments be part of extension and outreach activities of the college. In this regard, with the support of local council member, the college conducts a survey among the economically backward sector of the local ward and identifies 100 families and two schools for extending the college's services at different levels. The college submitted a proposal regarding this programme for financial assistance in this year's Plan Fund. |
| Sustainable Environment-friendly practices | A part of its sustainable environment-practices, the college made a proposal which comprises (i) green campus initiatives like setting up of bio park in an area of two-acres (ii) energy and water conservation initiatives like installation of solar energy tapping system, rain water harvesting etc. and (iii) waste management systems like installation of bio-gas plant and sewage treatment plant. The college submitted this proposal for financial assistance in this year's Plan Fund. |